THK Jain College
NOTICE

Dated: 31.05.25

The process of Admission for the academic session 2025-26 will be handled by THK Jain College only.

Important Dates for B.A / B.Sc / B.Com / BBA Admission
(Academic Session 2025-26)

Publication of Merit List 1	2nd June, 2025: 8 p.m
Payment of Admission Fee through Online Admission Portal	2nd June, 10 p.m – 9th June, 2025: 11.59 p.m (on First cum First serve basis)
Uploading of Documents of Admitted candidates (Instruction given below * *)	10th June – 13th June, 2025

Please follow college official Website : https://www.thkjaincollege.ac.in and Admission Portal for any necessary information, assistance and payment of Admission Fee.

Helpline No: 9831378911 / 9831368911

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Principal

Instruction for Document Upload

Candidates after paying requisite fees for Admission to Sem-I of 1st Year B.A/B.Sc/B.Com /BBA course of studies in the session 2025-26 will receive SMS for uploading of necessary documents for the completion of admission process.

They are asked to follow the instructions regarding upload of documents as mentioned below:

Candidates are instructed to upload the **scanned copy (only .jpeg, no other format i.e. .pdf/.bmp/.tif will be allowed)** of the following documents (mobile picture will not be accepted) from 10th June to 13th June 2025.

Srl	Documents	File Format	File Size	Resolution
1	Recent Colour Photograph **(Formal)**	JPG Only	50 KB	100 DPI
2	Full name running hand Signature	JPG Only	50KB	100 DPI
3	Original Class X / Equivalent Examination Admit Card / Birth Certificate(Issued by Govt. of WB) as age proof Document	JPG Only	150KB	150 DPI
4	Original Class XII Marksheet of 10+2 Examination or Equivalent Examination **E-Marksheet/Digilocker Marksheet will not be accepted.**	JPG Only	150KB	150 DPI
5	Original Migration Certificate (Applicable to the candidates other than West Bengal Board, ISC, CBSE, NIOS, Rabindra Mukta Vidyalaya)	JPG Only	100KB	100 DPI
6	Original Caste Certificate SC/ST/PWD as issued by District Welfare Officer & Ex-Officio Jt. Director, BCW (Within Kolkata) or Sub-Divisional Officer (Outside Kolkata) **Note: SC certificates issued by the states other than West Bengal will not be considered**	JPG Only	100KB	100 DPI
7	Original Registration Certificate (if already registered under University of Calcutta)	JPG Only	100KB	100 DPI

Candidates may login to the portal and check the status of their document upload. In case of any discrepancy, documents have to be re-uploaded within 24 hrs.

Note: Admission to any course in the college is provisional and is subject to the final approval from University of Calcutta.

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Principal