6.2.3 Implementation of e-governance in areas of operation
1. Administration, 2. Finance and Accounts, 3. Student Admission and Support, 4. Examination

The college has several e-governance operations for smooth functioning of the college.

- **For administration functioning:**
    i. The eSSL Biometric system is used for maintaining attendance record of teaching and non-teaching staffs. Finger-print of every staff is being recorded in the system for recognition during entry and exit time every day. At the end of the month, the details are being printed and submitted to Principal for her record.
    ii. Braindrops maintains the college website and uploads all notices, announcements, photographs, reports etc. This has been very instrumental in the current pandemic as communications with every stakeholders can be easily made through college websites.
    iii. The bulk messages to students, parents, teaching and non-teaching staffs can be easily made through the service of Jhaveri Technologies.

- **For Finance and Accounts functioning**:
    The Accounts section use separate modules and software for its' smooth functioning. Earlier it used the Coral Ace Business Solutions for Accounting which has now been replaced by TALLY ERP9 for its additional features. EasyPay Payroll software is used for paying salaries.

- **Student Admission and Support:**
    The 3S Software is used for taking admission of all three-year students through the 'thkjc college portal'. Students can enter their credentials in the software, based on which the merit lists are published. The receipts are generated after payment of fees and the student details are forwarded to the Principal office and the departments to be used for all academic purposes. The student details can be availed all through the year, however the portal is closed when the admission is closed.

- **Examination:**
    The parent university has opened portal for every college through which students' form fill-up, approval, admit cards, entry of marks etc. can be smoothly operated. In the current pandemic year, all examination related notices, schedules, instructions are uploaded in the college website. Though all the departmental teachers do communicate personally with the students through emails and google classrooms, but the presence of all information in one place in the website is very helpful for many students. As the examinations are being held digitally, thus the university question papers are also being uploaded in the college website. The service is being provided by Braindrops.
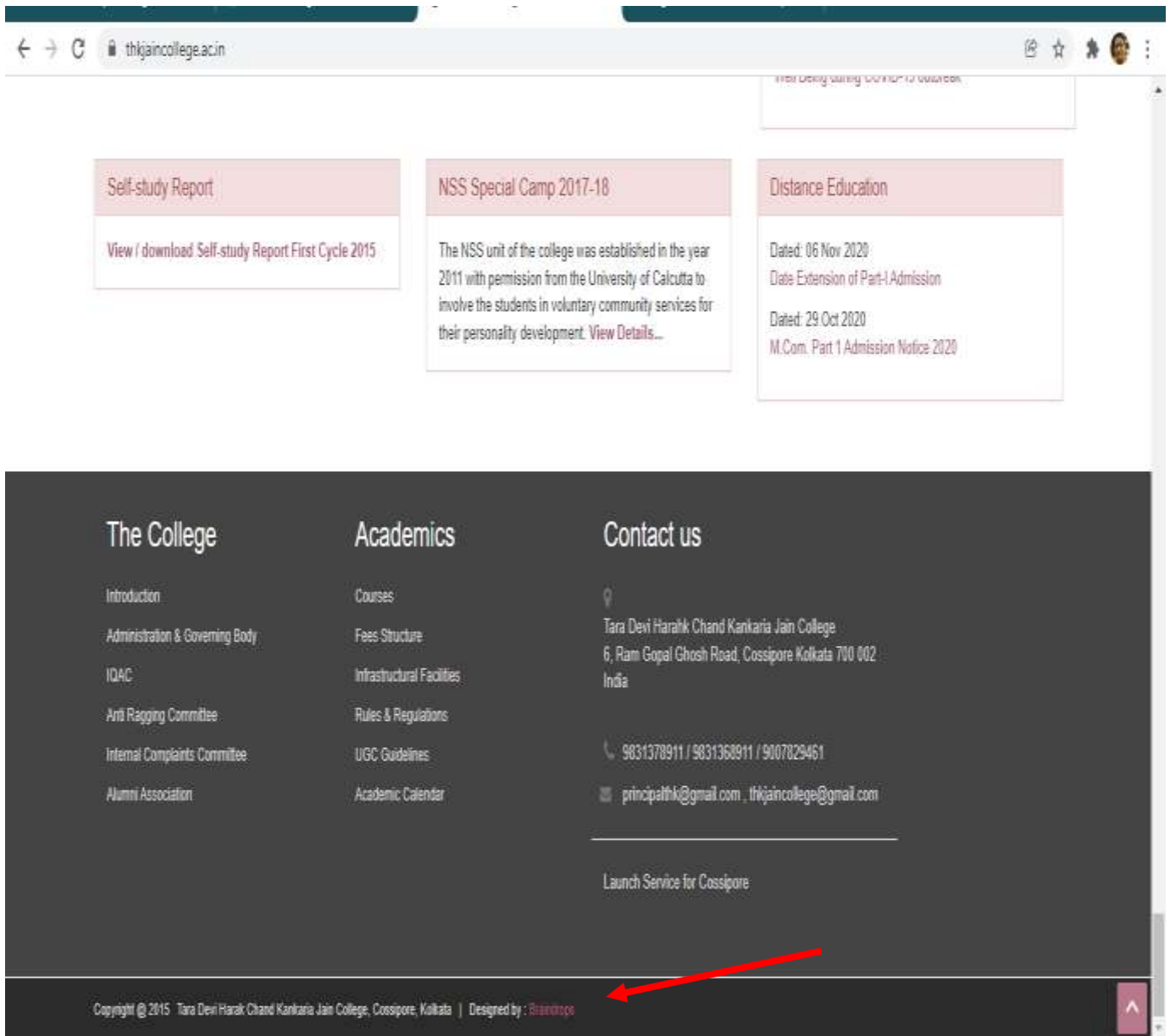
6.2.3. Screenshots of user interface of some of the e-governances:

- **Administration:**
  i. **eSSL-Biometry (Attendance record of staff)**

  ii. **Braindrops (Website Maintenance):**

Self-study Report

View / download Self-study Report First Cycle 2015

NSS Special Camp 2017-18

The NSS unit of the college was established in the year 2011 with permission from the University of Calcutta to involve the students in voluntary community services for their personality development. View Details...

Distance Education

Dated: 06 Nov 2020
Date Extension of Part-I Admission

Dated: 29 Oct 2020
M.Com. Part 1 Admission Notice 2020

The College

Introduction

Administration & Governing Body

IQAC

Anti Ragging Committee

Internal Complaints Committee

Alumni Association

Academics

Courses

Fees Structure

Infrastructural Facilities

Rules & Regulations

UGC Guidelines

Academic Calendar

Contact us

Tara Devi Harahk Chand Kankaria Jain College
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India

9831378911 / 9831368911 / 9007829461

principalthk@gmail.com , thkjaincollege@gmail.com

Launch Service for Cossipore

Website-Notice and Announcements uploaded:

Admission Information on College Website:

Admission is open for the following Programmes:

- B.Com (Hons.)
- B.Com (Gen.)
- BBA (Hons.)
- B.A (Hons.) English
- B.A (Hons.) Hindi
- B.A (Hons.) Journalism and Mass Communication
- B.A (Gen.)
- B.Sc (Hons.) Microbiology
- B.Sc (Hons.) Botany
- B.Sc (Hons.) Food and Nutrition
- B.Sc (Hons.) Computer Science
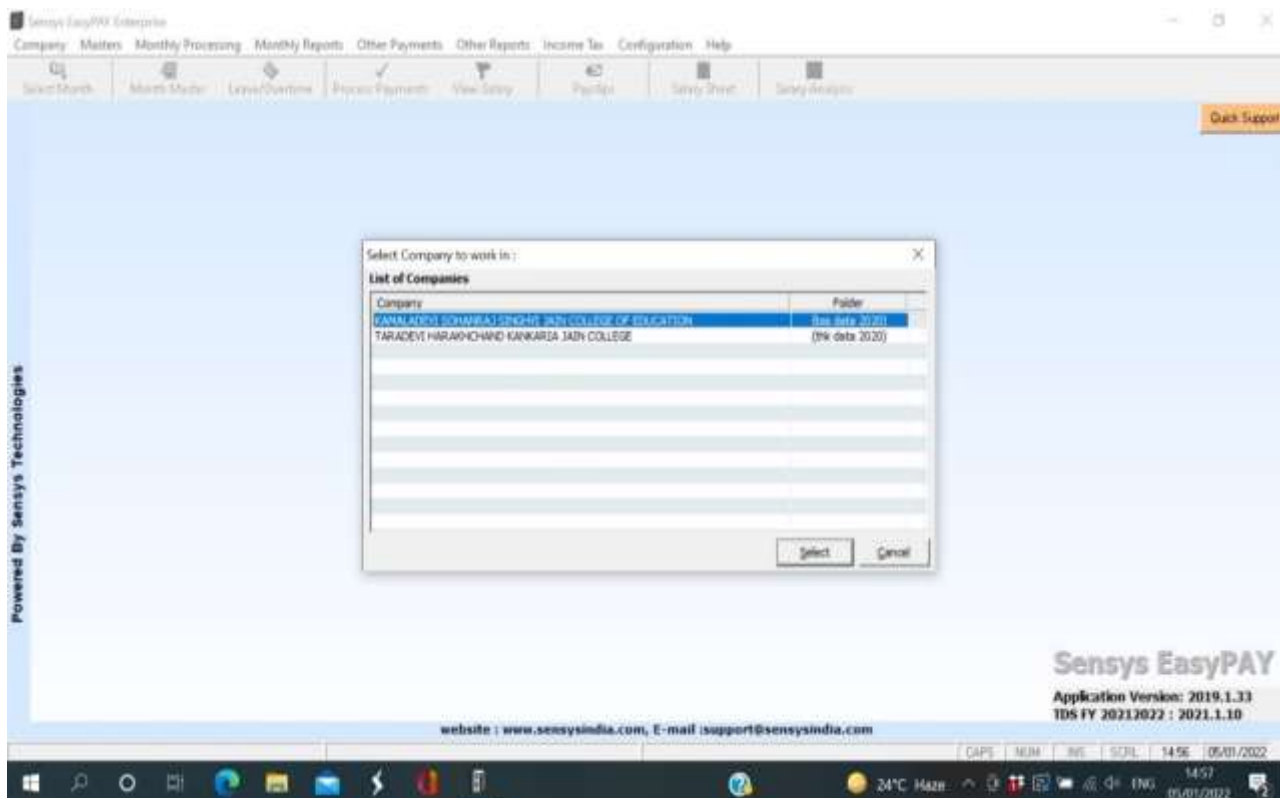- B.Sc (Hons.) Zoology
- B.Sc (Hons.) Geography

Subject Combination

BA Honours Subject Combination

BA-General Subject Combination

BBA Honours Subject Combination

B.Com. Honours Subject Combination

B.Com. General Subject Combination

B.Sc. Honours Subject Combination

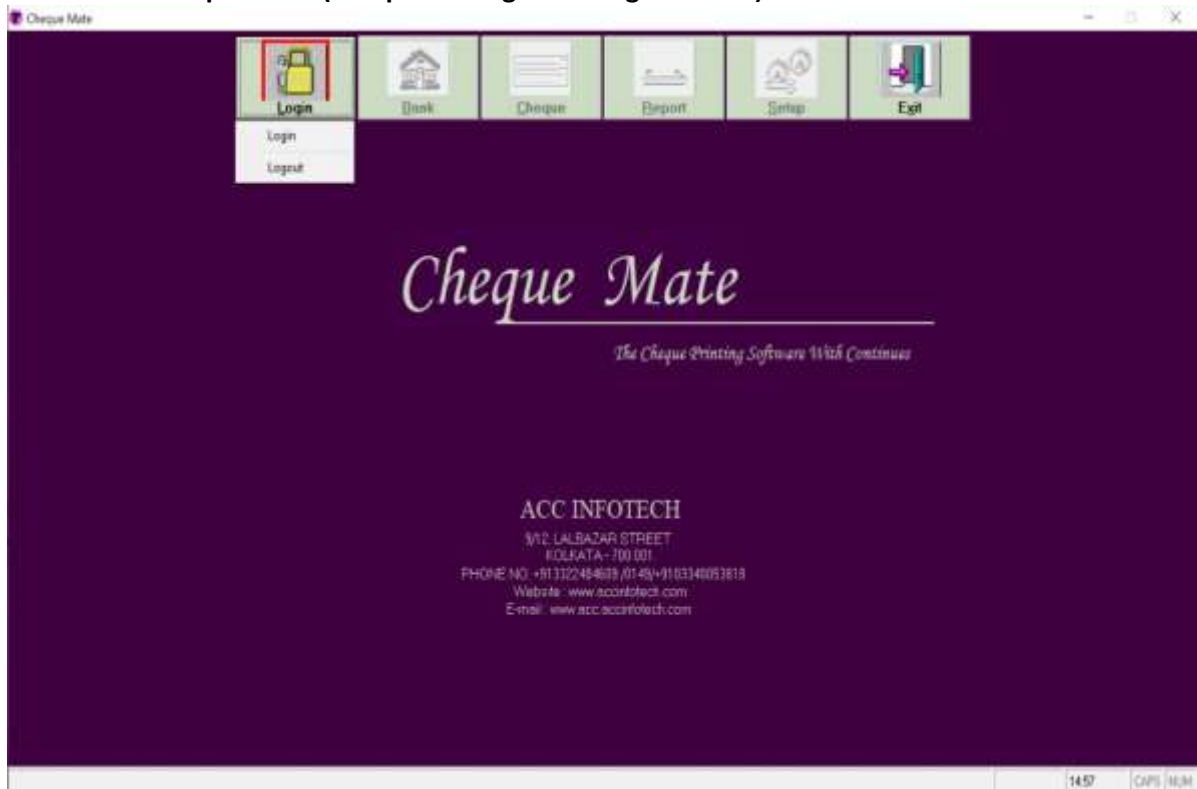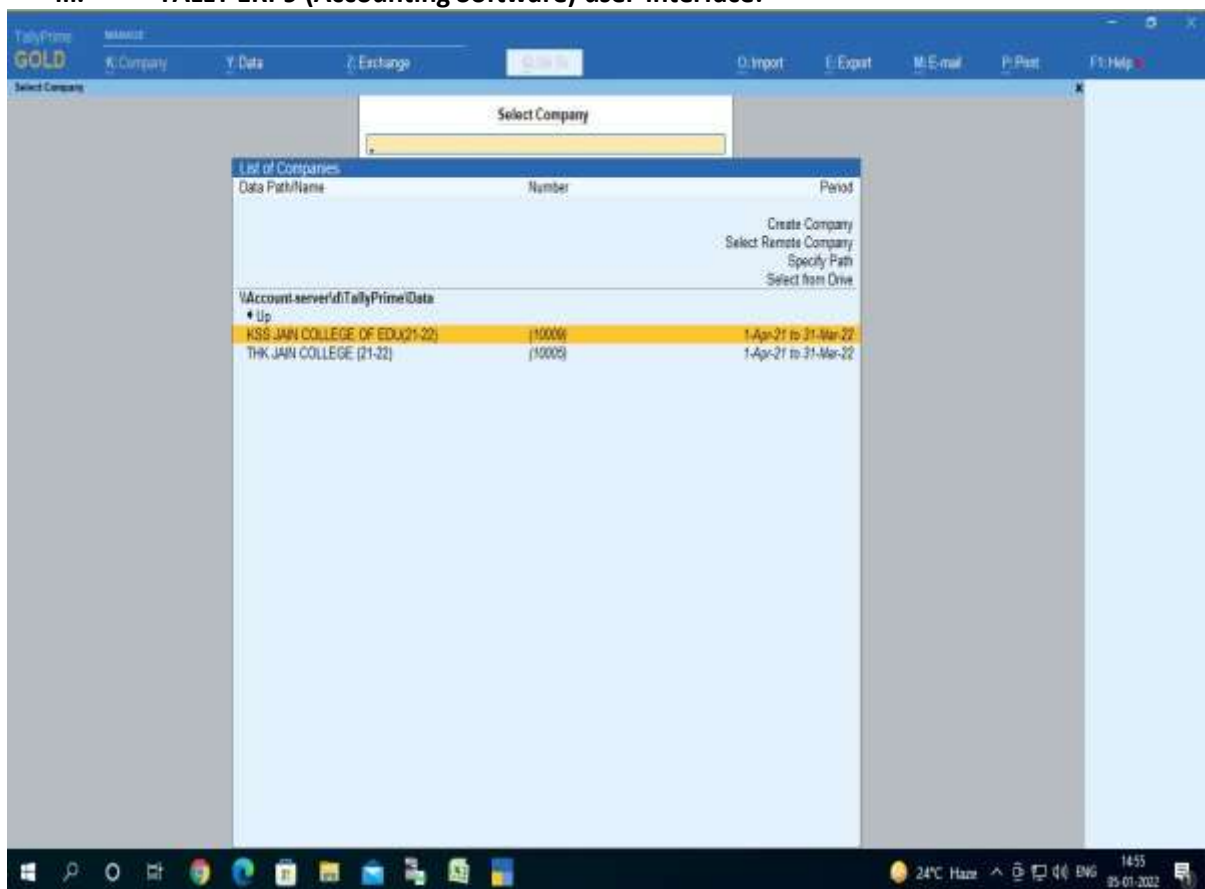**Application Process**

- Application forms will be available online and application fee should be paid directly through Razorpay.
- After successful submission of form, you will get the print of the application form.
- There is no need to submit it to the college physically. The application form and payment receipt etc. should be retained for your future reference.
- Please follow the Website for publication of Merit list.
- Students with either Compartmental or Failed result in Class XII Board are not eligible to apply for any courses in the College.

Recognized Boards

View Recognized Boards for UG Admission to CU

Minimum Eligibility for Admission

Basic criteria:

1. A candidate who has passed the Higher Secondary (10+2) or its equivalent Examination is eligible to seek admission in the 1st year of the 3- year B.A./ B.Sc. / B.Com. (Hons / General) Course of Studies provided he / she has also passed in English having full marks not being less than 100.00.
(Extract from University of Calcutta, Admission and Examination Regulation 2016-17 (B.Com) and 2018-19 (B.A/B.Sc. and with amendments for B.Com)

2. For the purpose of determining eligibility for admission to the Hons. course, Aggregate marks should be calculated by adding the marks in Best Four subjects in order of marks secured by the candidate (excluding the marks for Environmental Studies / Environmental Education).

3. A candidate taking up Hons. course must have obtained 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination.
Or
55% marks in the subject or related subject at the previous qualifying examination
Or
50% marks in the aggregate when the candidate has not studied the subject in his or her previous qualifying examination

Finance & Accounts:

i.   Sensys EasyPay software (Payroll) user interface:

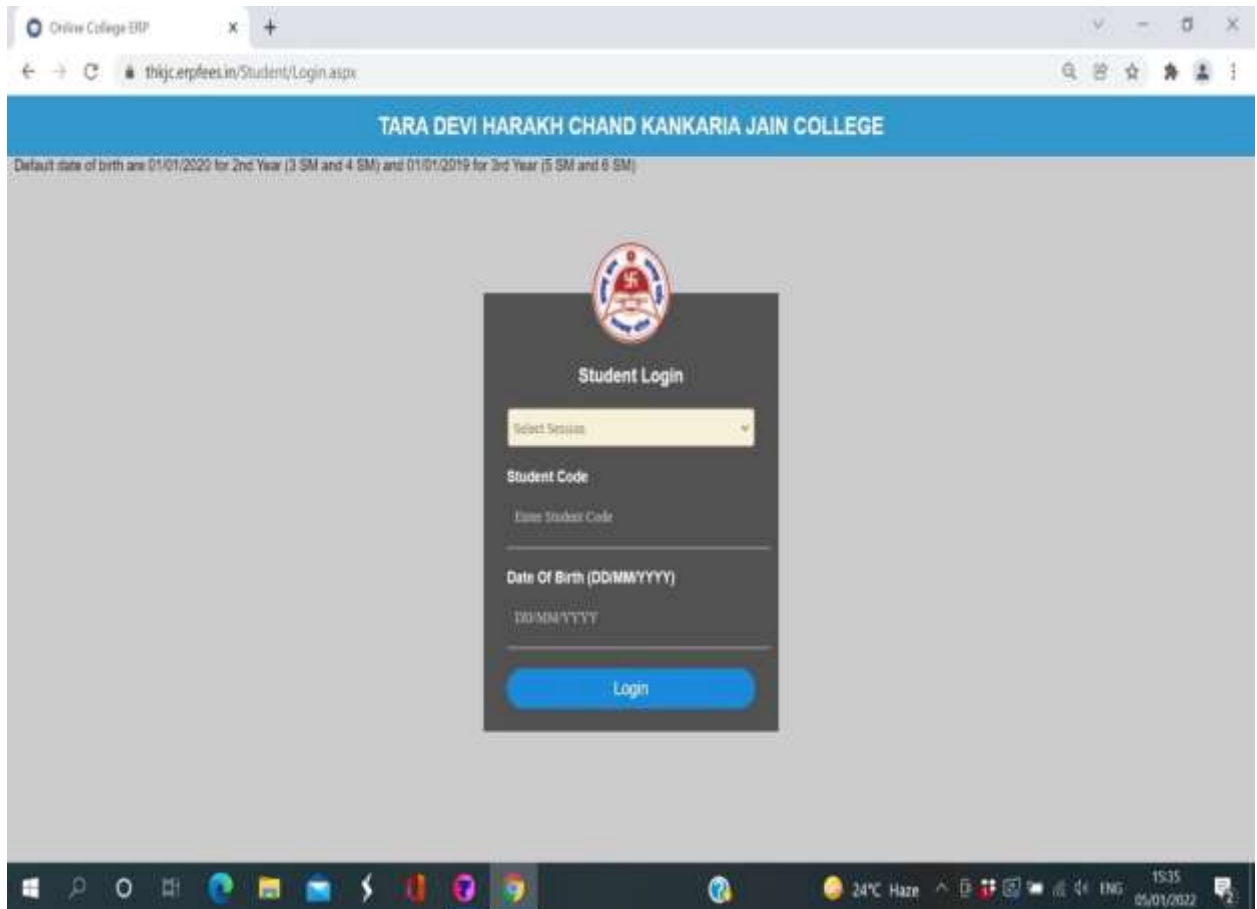### ii. Cheque Mate (Cheque writing &Printing software) user interface:

iii. TALLY ERP9 (Accounting Software) user-interface:

Student Admission and Support:

    i.   **3S Software (For Student Admission and student Management): thkjc portal image**
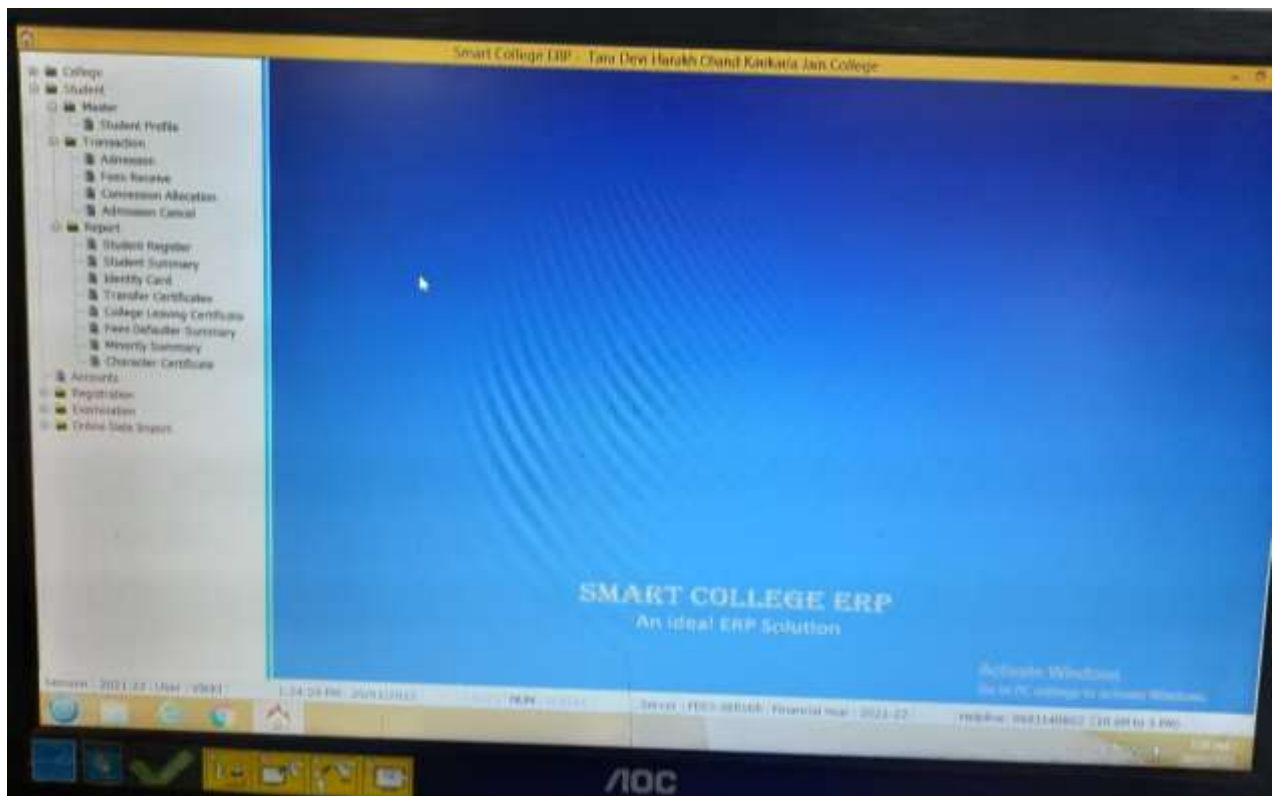
Examinations:

Site maintained by Braindrops: Online Examination related updates on Website