

5.2.1 Number of placements of outgoing students during the year

Following are the details of the Placement-related programs organized by the college in the session 2021-2022:

Sl. No	Name of the Company	Month of Recruitment	No. of Students Appeared for interview	No. of Students Selected	Name of the Students	Department	Position Hired for
1	BYJUS	January, 2022	32	3 (1 student accepted the offer)	Shailja Chourasia	B. Sc Hons. in Microbiology	Faculty-Tutoring
					Shailja Shukla	B. Sc Hons. in Microbiology	
					Shweta Shaw*	B. Sc Hons. in Microbiology	
2	TCS	January, 2022	29	3	Ronit Modak	B. Com. Hons.	Business Process Services
					Sujit Roy *	B.A. Hons. in English	
					Shreya Saha*	B. Com Hons.	
3	INFOSYS	February 2022	Data registered on the Infosys System. So, exact number not available	4 (3 students accepted the offer)	Poulomi Halder *	B. Com. Hons.	Operations Executive.
					Rashi Gupta*	B. Com. Hons.	
					Shakyaraj Bhowmik*	B. Sc. Hons. in Microbiology	
					Khushi Jaiswal	B. Com. Hons.	
4	CIEL	April 2022	37	1	Avranil Ghosh*	B. Com. Hons	IT Recruiter

*** Those who accepted the offer**

1. BYJU'S Think and Learn Pvt. Ltd:

- Recruitment
Notice for the
final year
students:



Date: 10.01.22

BYJU'S- Think & Learn Pvt Ltd are conducting the Campus Connect Program for 2022 Batch students. Looking at the safety of all, the process will be conducted online.

They are hiring for **Academic Specialist Role** for only BSC Candidates.

Interested students having 60% throughout in academics may apply for the position.

Please find below the Job Description Attached and register yourself by filling up the Google Form.

<https://forms.gle/73bpm8QAaQ3AIDax7>

The last date for registration is 11th January 2022 by 4pm.

Please note: No bond /contract.

Joining: After completion of the courses.

Placement Cell

Contact Person

Mrs. Lovely Ray 9830352755

- Name of final year students who registered for the Interview:

Neelanka De
Keshav Jhunjhunwala
Shweta Shaw - offered job
Anindita Roy Chowdhury
Kumkum Nag
SNEHA DEB
Ashutosh Shukla
Ankita Ghosh
Sahil Kumar jha
Souvik paul
Sahil Kumar jha
Sneha Tribady
ASHMITA DAS
MANISHA SINGH
Koppal Lath
Shailja Shukla – offered job
Saptarshi Mandal
Subhajit Biswas
Aakansha Mishra
Sagar singh

Subham Biswas
Vishal Kumar rai
Shailja Chourasia – offered job
Bipul pandey
MD IRSHAD ANSARI
Asmita Saha
Nargis Khatun
Abhay Gupta
Rajdeep Das
Rajdeep Das
Neelanka De
Saloni Taparia

- Online session as a part of preparation of students for the interview



- Name of students who were offered the job after interview:

SL.No	Name of the selected candidate	Email ID of the selected candidate	Profile Hired for	Offer Acceptance by the candidate
1	Shweta shaw	shawshweta71@gmail.com	Academic Specialist	YES
2	Shailja Chourasia	schourasia923@gmail.com	Academic Specialist	YES
3	Shailja Shukla	shailjashukla0399@gmail.com	Academic Specialist	YES

Of the three students, Shweta Shaw only accepted the offer of joining as an Academic Specialist.

Letter from BYJU's regarding her offer:

Compose

Inbox 6

Starred

Snoozed

Sent

Drafts 39

More

Labels

TCS october 022

BYJU'S- Regarding Selected candidates For BTC Faculty Profile (Batch 2022).

S shilpa mukherjee -shilpa.mukherjee@byjus.com
to me, byjus

Hello,

Greetings from BYJU'S!

Hope you are safe and in good health. As discussed, we are in the process of getting the student offers ready. We will be onboarded finalized.

Request you to inform the students accordingly and do let the students be informed on the same to kindly wait to honor t any social media escalations.

Please find the list of selected students who are **yet to get onboarded** below:

Tandevi Hanakhdand Kankaria Jain College	Shweta shaw	shawshweta71@gmail.com	9907422765
---	-------------	--	------------

Thank you for your cooperation.
Best Regards,
Shilpa Mukherjee
Recruitment Team
E: shilpa.mukherjee@byjus.com

BYJU'S
www.byjus.com

Please consider the environment before printing this mail

The information contained in this e-mail is private & confidential and may also be legally privileged. If you are not the intended recipient of this mail, please notify that any attachment to this e-mail has been swept for viruses, e-mail communications cannot be guaranteed to be secure or error free, as information can be o

Offer Letter of Shweta Shaw:



Offer Letter

Date : Saturday, September 17, 2022

Dear **Shweta Shaw**,

Congratulations on your decision to be a BYJUITE! At BYJU'S, we are on a mission to help students fall in love with learning across the world. We create learning journeys for every student that address their unique needs and make them lifelong learners. We hope your contributions and passion would help us achieve this mission.

It gives us immense pleasure to formalize your offer and appointment for the position of **Faculty - Tutoring** at Think and Learn Private Limited (hereafter referred to as 'BYJU'S' or 'Company') in the **Academics - BTC** department subject to your acceptance of the offer mentioned in this letter. The letter includes details of your compensation structure, probation and notice periods (*Annexure A*). As you read through the details, please feel free to reach out to the recruiter who managed your process, with any questions or concerns.

Your date of joining at BYJU'S is **Friday, September 23, 2022**. Your onboarding details will be communicated by BYJU'S Onboarding Team post acceptance of the offer. In case you do not report at your job on or prior to **Friday, September 23, 2022**, the offer shall be deemed to be rejected by you. *Please accept this offer in our HR portal so that we can initiate your onboarding process.* Once initiated, you will be receiving an email confirmation for the same. In case you do not acknowledge and accept this offer letter on the HR portal within two working days, the offer would stand withdrawn.

Position Details and Compensation Overview

Designation	Faculty - Tutoring
Department	Academics - BTC
Employment Type	Regular
Work Location	Siliguri

Fixed Compensation: ₹ 600000

Variable Compensation: ₹ 0

Total Annual Cost to Company : ₹ 600000

Details of bonuses (if any) are mentioned in Annexure A. You are requested to join the services of the Company not later than Friday, September 23, 2022, failing which you may please consider the offer to be withdrawn unless an extension to the date of joining has been mutually agreed in writing. You are requested to signify your acceptance of the terms and conditions by accepting the offer on our HR portal and signing and returning to us the duplicate copy of this letter on your day of Onboarding.

The terms of your employment contract are strictly confidential and should be treated as privileged information between yourself and the Company. You are expected to maintain such information appropriately. We take this opportunity to thank you for the interest you have shown in our organization and look forward to welcoming you on board for a fruitful career with us. We are certain that you will find challenge, satisfaction, and opportunity in your association with the Company.

Best Regards,



Deeptha A R
Head – Human Resources

Annexure - A

Compensation Details	
Name	Shweta Shaw
Designation	Faculty - Tutoring
Date Of Joining	Friday, September 23, 2022
Annual Cost To Company(CTC)	₹ 600000
Fixed Compensation	₹ 600000
Variable Compensation	₹ 0
Earnings	
Component Category	Annual
Basic Pay	₹300,000.00
House Rent Allowance	₹150,000.00
PF (Employer Part)***	₹21,600.00
Leave Travel Allowance	₹84,000.00
Adhoc Allowances*	₹44,400.00
ESIC Employer Contribution	₹0.00
Statutory Bonus	₹0.00
Annual Earnings (Fixed CTC - Company PF & ESIC Contribution)	₹578,400.00
Deductions	
PF (Employee's Part)***	₹21,600.00
ESIC Employee Contribution	₹0.00
Professional Tax	As per Rules
TDS	As per Rules
Total Annual Net Pay (Before Taxes)**	₹556,800.00

*Adhoc Allowances (if any) provide an array of tax benefits, please refer to the Annexure B for details

**Income Tax and Professional Tax would be deducted from the Total Annual Net Pay basis the government rules. Your take-home salary would be Total Annual Net Pay - Taxes.

***PF administrative charges and EDLI charges as per rules (i.e. at present 1% admin charges, equal to INR 150/- per month towards Employee PF deduction of INR 1800/- per month), will be included in above mentioned CTC.

Bonuses (As Applicable)

Joining Bonus : ₹ 0 Retention Bonus : ₹ 0 Relocation Bonus : ₹ 0

Key Points

1. The Income Tax liability regarding your salary and perks will be governed by the taxation laws of the country as applicable from time to time.

2. The company shall be entitled to deduct, from the above remuneration payable to you, the following contractual, statutory, and compulsory deductions:

- Provident Fund
- Income tax deducted at source at the rates applicable
- Employment/Professional taxes
- Dues to the company including loans and advances

2. Tata Consultancy Services (TCS)

- Notice for students:



T.H.K Jain College

Notice

Dated: 3.12.21

Recruitment Notice

Tata Consultancy Services Limited (TCS) is currently students for "TCS BPS Fresher Hiring" for YOP 2022 (Currently in Semester V) Arts, Commerce & Science Graduates.

steps to register and fill Application form).

<https://nextstep.tcs.com/campus/#/mainHome>

Step 1. Go to this link, click on register now .

Step 2 - choose BPS

Step 3 - fill the DT form and submit. You'll get a DT number (save and Remember the password and DT number)

Step 4 - Again go to *nextstep.tcs.com *link and this time click on login . Put your DT number and password and click on login.

Step 5 - on the left side top , you'll see Fill/Edit Application form . It will have 3 sections (personal details, education details and other details). Fill all the three section carefully and once filled you'll get to see a green tick above all sections ☒.

Step 6 - After filling the form, scroll down and click on Submit option.

(Once done, your application will be submitted.)

(Use Desktop/ laptop only)

For more details and to register: Pls. refer to the below poster or click on this link <https://on.tcs.com/3D8qBkQ>

tcs Careers *Building on belief*

Present young talent the launchpad to build, innovate and transform

TCS BPS Fresher Hiring for YoP 2022 Arts, Commerce & Science graduates

Top scorers will launch their careers with TCS' Fastest growing units

- Cognitive Business Operations (CBO)
- Banking and Financial Services and Insurance (BFSI)
- Life Sciences

Link: <https://on.tcs.com/3D8qBkQ>

Last Day to Apply: 7th January 2022

Test Date: 28th January 2022

Eligibility: Full time graduates from B.Com, BA, BAF, BBL, BBA, BBS, BMS, BSc - IT/CS/General, BCA, BCS, B.Pharm, M.Pharm - 2022 Year Of Passing candidates can apply

Transform fresh perspectives to strategic innovators. Spread the word!

Placement Cell


- Name of students who registered for the interview:

Sr. No.	Name of students
1	ANKUSH AGARWAL
2	SUVOJIT ROY – job offered
3	AYUSHI MISHRA
4	ANANYA PAL
5	RONIT MODAK – job offered
6	ADITYA SINGH
7	SUBHENDU PANDEY
8	SIMRAN KOTHARI
9	ROUNAK KOTHARI
10	TITLI ROY
11	RIYA CHOWDHURY
12	MEGHA SINGH
13	ASMITA SAHA
14	AVRANIL GHOSH
15	SALINI JAISWAL
16	SAKSHI JHA
17	ADITYA VERMA
18	ANEWSHA ROY
19	ANKITA DASGUPTA
20	RAJARSHI PAUL
21	SHREYA SAHA- job offered
22	VARSHA LUNIA
23	SAHIL JHA
24	SAHIL JHA
25	SUMIT MALAKAR

26	SHREYA SAHA
27	PREKSHA KUHAR
28	RINA GANG
29	APURVA JAISWAL

- Offer letter of the students who received the job are as follows:

Suvojit Roy:



tcs TATA CONSULTANCY SERVICES Building on belief

Welcome Aboard!

Congratulations! Here's to a new journey together!

As you commence your new journey, we are glad to invite you to attend the In-Person TCS Onboarding Programme scheduled at the venue given below.

On your date of joining, we would be facilitating the documentation hence please ensure to bring all the below mentioned mandatory documents for seamless onboarding. We have also designed a brief orientation session which will assist you with all the relevant information for a smooth fast-start.

We have planned a day long Virtual induction session on **27th September 22** to acquaint you with our process, policies, values and culture. The link, time and session details would be shared with you over an email.

We are looking forward to meet you in-person!

Cheers,
TCS Onboarding Team

Venue:
Training Room 1 & 2 ,8th Floor ,Infospace ,Tower A I & II,IT/ites SEZ,
Candor Techspace, Gate 1 ,Action Area – 1D, New Town, Rajarhat
North 24 Parganas,Kolkata, West Bengal 700156

Date: 26th September 22
Time: 8:00 AM

Mandatory documents to be carried In-Person:

- Hard Copy of TCS Offer Letter, signed on all the pages
- Hard Copy of Vaccination Details(Both doses to be completed)
- Original Aadhaar
- Original PAN/Passport/Driving License and 1 photocopy
- Pre-Employment Medical Declaration Form – This must be filled and signed by a registered medical practitioner (Qualified MBBS Doctor). Your photograph needs to be affixed and attested by the doctor on the 1st page and the doctor must sign on 2nd page as well.

Instruction: Kindly do not carry your personal devices (laptops/iPad/hard disk/pen drive etc)



Offer: BUSINESS PROCESS SERVICES
Ref: TCSL/DT20219241521/Kolkata/BPS/BTN
Date: 14/10/2022

Ms. Shreya Saha
68
D D Mondal Ghat Road
Dakhineswar
Kolkata-700076
West Bengal
Tel# 91-8017479443

Dear Ms. Shreya Saha,

Sub: Letter of Offer and Terms of Traineeship

Thank you for exploring training opportunities with **Tata Consultancy Services Limited(TCSL)**. You have successfully completed our initial selection process and we are pleased to make you an offer as "Trainee BPS" for a period of 12 months. During this period you will be paid a stipend of Rs. **10,250/-** per month. You will be engaged as a Trainee / Apprentice under the model / certified Standing Orders (as the case may be) applicable to you.

Kindly confirm your acceptance of this traineeship by proposing your date of joining and signing Annexure 1. If not accepted within 7 days of receipt, this offer is liable to lapse at the discretion of the Company. You may handover your acceptance letter to the HR Officer/ Induction Officer at any of our offices.

After you accept this letter of traineeship and clear the medical check-up, and background check you will be given a letter of appointment as a trainee indicating the details of your joining date and initial place of posting after completing joining formalities as per company policy.

TCS decision of releasing the Offer of Traineeship and allowing you to join the organization before completion of your final Graduation examination which has been uncertainly delayed owing to COVID-19 Pandemic, shall not be construed as a waiver of the condition specified in the Terms of Traineeship under clause 'Pre-requisites of Traineeship'. The status of your Graduation completion will be reviewed periodically. The Management reserves the right to revoke this Offer of Traineeship if it is later established that you could not successfully complete your Graduation without any pending arrears/backlogs.

3. Infosys:

Notice for the students regarding the Interview:

Notice

Date: 10.02.22

This is to inform all the students that **Infosys** will be conducting off-campus recruitment drive to hire fresher's for ~~BSc~~ & B.Com from 2019, 2020, 2021 & 2022 batch for **Operations Executive** role.

Infosys Campus Recruitment Program will be conducted online in a phased manner comprising of Infosys online test and virtual interview. Candidates who clear Infosys online test will progress to the interview round. **Details of Infosys online test are:**

Total test duration – 100 minutes

Section	Skill tested	No. of questions	Time allocated
Section I	Reasoning Ability	15	30 minutes
Section II	Technical Ability	10	30 minutes
Section III	Verbal Ability	20	25 minutes
Section IV	Numerical Puzzle Ability	4	15

Interested and eligible candidates who wish to participate in the program can do so by filling out the Infosys Off-Campus Recruitment Program Application Form latest by latest **Sunday, February 13, 2022.**

For BSc: https://surveys.infosysapps.com/r/a/Infosys_Offcampus_NEGFEB
For B.com - https://surveys.infosysapps.com/r/a/Infosys_Offcampus_BComFEB

Please find in attachment the detail regarding the eligibility criteria.

Coordinator
Placement Cell
T.H.K Jain College

- The student registration data not available, as Infosys did the registration.
- Name of students who got the offer:
 - Poulomi Halder
 - Rashi Gupta
 - Shakyaraj Bhowmick
 - Khushi Jaiswal (declined the offer)
- Offer letters of Poulomi, Rashi and Shakyaraj are as follows:

March 18, 2022

HRD/2T/1004050245/21-22

Ms. Poulomi Halder
A/66 Laxminagar Lichubagan,
Dum Dum
Kolkata-700074
India

Ph: +91-6290553698

Dear Poulomi,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Certification signature by Richard Lobo
richard_lobo@infosys.com Validity Unknown

Digitally signed by Richard Lobo
Date: 2022.03.18 14:56:48 IST
Reason: Digitally Signed
Location: Bangalore

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR 18,581 per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR 461 per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR 500,000 per annum.

HRD/2T/1003991293/21-22

Ms. Rashi Gupta
No. 01,
1st Cross,
Bangalore-560061
India

Ph: +91-6291192709

Dear Rashi,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Certificate signed by Richard Lobo
cn=Richard Lobo, o=Infosys Limited, email=richard.lobo@infosys.com
Digitally signed by Richard Lobo
Date: 2022.03.18 15:43:43 IST
Reason: I am the signer
Location: Bangalore

INFOSYS LIMITED
CDN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR 18,581 per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR 461 per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance

You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR 500,000 per annum.

HRD/2T/1002902316/21-22

Mr. Shakyaraj Bhowmick
No.10A/2, Vernerlane
Belgharia
Kolkata-700056
India

Ph: +91-7278739159

Dear Shakyaraj,

Welcome to Infosys!

Today, the corporate landscape is dynamic and the world ahead is full of possibilities! None of the amazing things we do at Infosys would be possible without an equally amazing culture, the environment where ideas can flourish and where you are empowered to move forward as far as your ideas will take you.

At Infosys, we assure that your career will never stand still, we will inspire you to build what's next and we will navigate further, together. Our journey of learnability, values and trusted relationships with our clients continue to be the cornerstones of our organization and these values are upheld only because of our people.

We look forward to working with you and wish you success in your career with us.

Warm regards,

RICHARD LOBO
EVP and Head Human Resources - Infosys Limited

Certification signed by Richard Lobo
-Richard Lobo
Digitally signed by Richard Lobo
Date: 2022.03.03 11:39:48 IST
Reason: I am the sender
Location: Bangalore

INFOSYS LIMITED
CIN: L85110KA1981PLC013115
44, Infosys Avenue
Electronics City, Hosur Road
Bangalore 560 100, India
T 91 80 2852 0261
F 91 80 2852 0362
askus@infosys.com
www.infosys.com

You will produce all marks sheets and other relevant documents, at least till the penultimate semester. All these proofs will need to be submitted on the day of joining. Further, you should have been declared as passed by the relevant examination authority. The determination of the adequacy or authenticity of all or any of the proofs and any condemnation of delay in submission of the same will be at the Company's discretion.

Passport and Driving License

It would be to your advantage to have a valid passport and a four-wheeler driving license at the time of joining duty. Our offer to you is subject to your having a valid passport or producing a proof of having applied for the same.

Compensation and Benefits

Salary

Your Total Gross Salary will be INR 18,581 per month. The break-up of your salary has been provided in the Compensation Details sheet in Annexure - I.

In addition to your gross salary, you will receive an additional Personal Allowance of INR 461 per month. This allowance will be paid to you during your probation period, on the condition that your base location remains Bangalore/Mysore/Mangalore/Hubli. This allowance will be discontinued in case of a change in your base location due to official or personal reasons or upon confirmation (whichever is earlier).

Ex - Gratia / Bonus

You will be eligible for an Ex-Gratia/ Bonus payout which is calculated at 20% of the Basic Salary as mentioned in the Compensation Details sheet at Annexure - I of this letter. The mode of payment for Financial Year 2021-22 will be as follows:

95% of the bonus amount mentioned in the Compensation Details sheet will be paid out on a monthly basis. The balance amount will be paid out in the end of the financial year.

Insurance


You will be eligible to participate in a Group Health Insurance Scheme. You may choose to enhance the coverage with other participatory optional health insurance plans (Platinum, Gold and Silver). You will be covered by default under the Standard Plan which provides you and your family (your spouse and two children up to the age of 22 years) with a cover of INR 500,000 per annum.

4. CIEL

Invitation from CIEL for campus recruitment:

16:00, 8:28 AM

Gmail - Invitation for Campus Recruitment



THK PLACEMENT <thkcampusplacement@gmail.com>

Invitation for Campus Recruitment

Anindita Banerjee <anindita.b@cielhr.com> Tue, Apr 12, 2022 at 2:36 AM
To: Placement@thkjaincollege.ac.in
Cc: thkcampusplacement@gmail.com, Principa.thk@gmail.com, Tejashwini Lokesh <tejashwini.l@cielhr.com>, Nikhil Garg <nikhil.g@cielhr.com>

Hi Lovely Ray,

Hope you are doing well !!!

Greetings from Ciel HR.

As discussed we have some openings with us in our IT staffing division for IT Recruiter Role.

Please find below the Job Description for the same.

Job Profile: IT Recruiter

Job Summary :

In this role, you will be responsible for IT staffing across India. To be successful, you must be able to meet business requirements by prioritizing, and closing positions, by hiring quality personnel, within set timelines.

Please note that our team will be training the selected candidates for the below mentioned tasks and roles, responsibilities which will help you build the skills for the industry.

Essential Job Tasks

- As a recruiter, you are responsible for the end to end recruitment process, within the stipulated timelines to support current and future talent needs.
- You will need to build and maintain a strong pipeline of potential candidates, who meet expectations, through proactive market research, vendors, leveraging relevant social media modes and employee referrals. If you can come up with ideas as to how to develop and improve our current talent acquisition process, by identifying better sourcing channels, or implementing creative sourcing strategies, then we would love to try them out!
- You will have two hats to adorn. One, as an integral part of the central recruitment team, you will source and screen candidates within the given specifications, interview potential candidates, create a dynamic relationship with business leaders, hiring managers and HR business partners and ensure a smooth interview. On the other hand, you are also our first point of contact with the candidates, and hence we will look up to you to provide a great candidate experience, as you will be representing us, as a company and what we stand for;
- You are a team driven by data and facts in real time! We would love to have someone who shares the same quality! You will need to maintain live trackers, and send timely updates to the business heads, thus ensuring a quality driven service to internal customers and hence adhere to customer service level agreements.
- You will also be given an opportunity to participate in special projects/initiatives outside of your domain, but within the HR department, to ensure that you get new opportunities to explore and learn about all the other aspects of Human Resources.

Desired Skills

- Leveraging and optimizing online sourcing techniques, and using social networking sites, user groups and industry associations for targeting and attracting passive talent.
- Ability to execute recruitment, manage candidates, diversity hiring, and interview process management, and also bettering the hiring process and improving candidate experience. It is important to be able to assess the candidate, in terms of the fit for the role and the company.

<https://mail.google.com/mail/u/0/?ik=aa3bed1987&view=pt&search=all&permmsgid=msg-f%3A1720892189073259653&simpl=msg-f%3A172989...>

1/3

Name of students who registered for the interview:

Serial No.	Name
1	KARANJYOT KAUR
2	KAUSAMBI KUNDU
3	SANDEEPAN PAL
4	Suvojit Roy
5	FAIRY DAS
6	Trisha Sil
7	M.S. DHANALAXMI
8	ABDUR RAFE
9	MAINAK GHOSH
10	SUVODIP GUHA
11	MD DANISH ALI
12	Reshav Sonar
13	Sonia Bhagat
14	DEBANJAN SAHA
15	SATYAM JAISWAL
16	SHREYA
17	MUSKAN JAIN
18	SHIVAM GUPTA
19	AMAN KUMAR
20	ATUL GUPTA
21	AMIT PARAKH
22	ADRIJA BOSE
23	SWATI BHARATI
24	M E E N A K S H I B H A L O T I A
25	Ritika Singha
26	Anuradha Dhanuka
27	AVRANIL GHOSH -offered job
28	RIYA CHOWDHURY
29	Mannish Nawalgaria
30	ANUJ CHATURVEDI

Avranil Ghosh, a student of Department of Commerce was given the offer.

His offer letter is as follows:

Date – 16 Sep 2022

Offer letter

Dear Avranil Ghosh,

Further to the Letter of Intent we issued you earlier, we are pleased to extend an Offer for the position of a **Recruiter – Trainee** in our company, **Ciel HR Services Pvt. Ltd.** (henceforth referred as 'Ciel' or 'Company')

You will be part of our Recruitment Trainee program which starts with a 90 days i.e. 3 months Training and Probation period. Your date of joining for this program will be **19th Sep 2022** unless it is extended by Ciel

During this Training & Probation period you will be paid a stipend of **Rs 15,000/- per month.**

After 3 months on completion of your training & probation period, there will have a Confirmation & Evaluation discussion with you. Based on this evaluation, we shall confirm you as an employee with Ciel, wherein you will be having the designation of **Associate Consultant – Recruitment** with a Fixed CTC package of **Rs 2,89,000/- per annum.** In addition to this fixed CTC, you will also be eligible for incentives as per the applicable policy. After this confirmation, your salary will include coverage under medical Insurance plan for self and family, provident fund and other benefits applicable for a on-roll employee of Ciel.

Terms during Training & Probation period

- The normal working hours are 9:30 am to 6:30 pm for 5 days a week i.e Monday to Friday unless specifically required for any special purposes like Training or weekend recruitment drives, which can be compensated with an additional off-day later with manager's approval
- During the 3 months training & probation period, you will eligible for up to 1 Sick leave per month which can be carried forward to the next month

- The formal training will start with a 10 day online induction & kick-off training that will be conducted by our Trainer and you are expected to attend this induction & kick-off training without taking any leaves for effective learning
- Your nature of work would be recruitment consulting for Ciel HR Services Pvt. Ltd
- Post the 10 days kick-off training you will be assigned to your Reporting Manager
- During the probation period either parties i.e. Ciel or you, have the right to discontinue this engagement due to any reasons with a notice of 15 days.
- After the 3 months' probation period, if we feel your performance is not satisfactory, we may mutually decide to extend the probation period for a further period of 3 months or end the engagement at our discretion. A notice of 15 days will be given to you if there is a discontinuation decision.
- Currently we follow the 'work from anywhere' policy which allows you to work from anywhere in India subject to the condition that you will report to Ciel office when required based on business needs.
- When working from home, you are expected to have your own hardware like Laptop and broadband connection with a safe and quiet professional place to work from. If you do not have these, then you would be required to come to our offices and work from office.

For any queries or clarifications, please feel free to call our HR Department representatives who are in contact with you and they will be glad to assist you.

Welcome to the Ciel Family !

Best regards,



Anup Menon

General Manager

Annexure

Indicative Salary structure applicable after Confirmation

The below is an indicative salary structure that will be applicable only after the confirmation

Salary	Monthly CTC	Annual CTC
Basic	17508	210096
Special Allowance	3526	42312
Gross Earning	21034	252408
PF	1800	21600
Gross Deduction	1800	21600
Net Pay	19234	230808
Employer PF	1800	21600
Insurance	1250	15000
CTC	24084	289008

Note

All the above components are fixed and payable each month including the Allowance

Performance Incentives (Variable) – In addition to the above fixed CTC, performance incentives are paid separately as per eligibility and the applicable company incentive policy